

14th September 2023

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Executive Headteacher (Thrive Trust): Mr P Cavanagh

Head of School: Mr C Leng Deputy Headteachers: Mrs C Grandidge, Mrs L Piercy, and Mr J Shaw

Dear Parents and Carers,

We would like to invite you to our Open Evening for prospective parents, carers and students, taking place at Kelvin Hall School on Wednesday, 4th October 2023.

The evening will be a great chance for you and your child to see Kelvin Hall, see a presentation from the Head of School, and meet some of our students, and our staff. You will be able to tour the school and our great facilities, see and hear about the many opportunities on offer to our students here. You will also be able to meet our specialist teams, such as the SEN department. There will be an Admissions stand to help with any queries you may have on the evening.

There will be a photographer present, going around the school, from activity to activity, and snapping pictures of our members of staff and visitors. These photos may be used for marketing purposes. If you do not wish to have your photo taken, we ask that you kindly notify the photographer.

Our Open Evening is always a very popular event and so to ensure that all attendees feel safe and comfortable when in the building we ask for families to arrive at different times throughout the evening. We ask that you arrive at the time allocated for the first letter of your child's surname, as detailed below:

A - F: 4.30 - 5.15pm **G - L**: 5.00 - 5.45pm M - R: 5.30 - 6.15pm

S - Z: 6.00 - 6.45pm

We look forward to meeting you and helping you in making the best decision for your child and their future secondary education.

Yours sincerely,

Mrs Piercy **Deputy Headteacher** Kelvin Hall School













